www.staterhc.org

American Registry of Radiologic Technologists

on behalf of

STATE LICENSING AGENCIES

User's Guide

Steps to Using This Website

- 1. Print appropriate examination application information from your state licensing website.
- 2. Fill out application and mail to your state licensing agency with the appropriate state application fee for eligibility determination. NOTE: Do NOT include the examination fee.
- 3. Your state licensing agency will determine your eligibility for the exam for which you have applied. You will receive a letter from your state licensing agency informing you of your examination eligibility and instructions for paying your exam fee to ARRT if necessary.
- 4. Your state licensing agency will enter your information into the STATERHC.ORG database. Each time you need to retake the examination, you must apply to your state licensing agency to be considered for a new examination eligibility.
- 5. If you are a first time user, you will need to create a personal profile on this site. If you already have a profile, skip to Step 6.
 - a. Select "Register" from the login screen.
 - b. Enter Zip Code, Date of Birth and last 4 digits of your Social Security Number as submitted on your state application.
 - c. Verify the information that your state licensing agency has entered. (Notify your state, not ARRT, of any necessary changes).
 - d. Select a username and password, fill in other personal information and create your profile.
- 6. Pay for your examination by credit card. (You may also pay with a cashier's check or money order, but you will need to mail your payment with a copy of your state Notice of Eligibility Letter to the ARRT. Personal and business checks are not acceptable and will be returned).
- 7. Within approximately 10 business days you will receive a Candidate Status Report and handbook from the ARRT.
- 8. Call Pearson VUE, or go to their website, and schedule your exam appointment time and location.
- 9. Complete exam.
- Results will be provided to you by your state licensing agency. Please allow four weeks for delivery of examination results.